

Bournville Primary School

School Admission Arrangements – 2017-18 School Year

1. The following information should be read in conjunction with the 2017 -18 Coordinated Admission Scheme published by the Local Council in which area the child subject to the application lives (the home Council). For those living within North Somerset, the schools admission arrangements for Reception Intake are in conjunction with the North Somerset Co-ordinated Admission Scheme for new intake primary admissions for 2017-18. To see a copy of the scheme contact North Somerset Council (see para.5 below for contact details).
2. Bournville Primary School's governing body, in accordance with the School's Cooperative Trust status, is responsible for admissions to the School.

The Admission Number for Bournville Primary School is 60 and this is the number of places available in each year group.

3. If the school is not over-subscribed all applicants will be offered a place.
4. If the school receives more applications than the Admission Number the following criteria will be used to determine who will be allocated the places. All applications will be ranked in accordance with the criteria below given in order of priority.
 - (a) Children in Care at the time of application and children who were previously in Care but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order) immediately following having been in Care.
 - (b) Children whose brother or sister will be attending the school at the time of admission.
 - (c) *Children who are eligible for the early years pupil premium or service premium who attend the preschool at Bournville Primary School at the time of application.
 - (d) Children of Bournville School staff employed on a permanent contract by the school for at least two years at the time of application, or where the member of Bournville School staff has been recruited to fill a post for which there is a demonstrable skill shortage. This does not include staff who work on the school site for other employers.
 - (e) Children living closest to the school. The distances will be measured in a direct line between the address point of the child's home and main entrance marker for the school indicated on North Somerset Council's computerised system(s).

* If applying under criteria (c), please make sure you fill in and return the supplementary information form at the end of this document.

Priority within each criterion will be given by applying criterion 4e. Where the direct line distances are equal, the ranking of applications will be made by drawing lots.

Where a school is named in a child's Statement of Special Educational Needs or Education, Health and Care Plan the Admission Authority is legally required to admit the child to the school. Such children will therefore be allocated places before the over-subscription criteria are applied. Applications of this type will take priority over all other requests for places.

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The school will hold a list of those Reception applicants still seeking a place at the school, until the 31 December 2017. All applications will be ranked in line with the school's over-subscription criteria and allocations will be made in accordance with it. Each added child to the list will require the list to be ranked again in line with the above published oversubscription criteria. Priority will not be given on the basis simply of the date an application was added to the list. Children who are the subject of a direction by a Council to admit, Children in Care, Children previously in Care or those who are allocated a school in accordance with a Fair Access Protocol for school places, will take precedence over those on the waiting list.

5. Reception Intake only:

Applications can be made online or on paper and should be submitted to your home council. If you live in North Somerset you should apply to:

Email: admissions@n-somerset.gov.uk
Website: www.n-somerset.gov.uk/admissions
Tel No: 01275 884078 Fax No: 01275 884753
North Somerset Council, People and Communities
School Admissions and Transport Team, Town Hall,
Walliscote Grove Road, Weston-super-Mare BS23 1UJ.

Applications must be submitted by the closing time and date of 23:59 on 15 January 2017 in order to be considered in the first round of school place allocations

Applications submitted after the closing time and date will be treated as a late application and so will not be considered in the first round of allocations except where both of the following are the case:

- Such late applications are received before North Somerset Council has sent details of applications to other Councils;
- The applicant's home council has accepted them as if they had been submitted by the closing time and date.

All other late applications will not be considered until after the first round of allocations; this may mean that all of the places have been allocated.

On-time applicants will be informed of the outcome of their application on 17 April 2017.

ADDITIONAL INFORMATION

6. In-Year Applications:

If there are more applicants than vacancies for any year group, In-Year applications will be considered in accordance with the above over-subscription criteria. An In-Year application form is available upon request from the school and/or North Somerset Council.

The school will, where appropriate, consider allocations for children identified as being from vulnerable groups in accordance with North Somerset Council's Fair Access Protocol (full details available from North Somerset Council).

7. Children in Care:

'Children in Care' are children who are (a) in the care of a local council or (b) being provided with accommodation by a local council in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

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For children previously in Care:

- this includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders)

- child arrangements orders are defined in s.8 of the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangements orders replaced residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order

- in accordance with Section 14A of the Children Act 1989, a Special Guardianship Order is defined as an order appointing one or more individuals to be a child's special guardian (or special guardians).

8. Brothers and sisters:

To be considered as a brother or sister a child must be living at the same address for the majority of the time* as a full, half, step or adoptive brother or sister. Full and adoptive brothers/sisters are defined as children who have the same either biological or adoptive parents. Half brothers/sisters are defined as children who share only one either biological or adoptive parent. Step brothers/sisters are defined as children who are not necessarily related biologically (including Foster children) but are living in the same household for the majority of the time* at the address considered to be the address of the child for whom the application is made.

* A child must be living at an address for at least 50% of the time to be considered as living there for the majority of the time.

A brother or sister must be attending (or is expected by the school and/or North Somerset Council to be attending) the school at the time of admission.

9. Early Years Pupil Premium and Service Premium

The **early years pupil premium** is additional funding for early years settings for 3 and 4 year olds if they meet one of the following criteria:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under part VI of the Immigration and Asylum Act 1999
- the guaranteed element of State Pension Credit
- Child Tax Credit (provided they're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on, which is paid for 4 weeks after they stop qualifying for Working Tax Credit
- Universal Credit
- they are currently being looked after by a local authority in England or Wales
- they have left care in England or Wales through an adoption, a special guardianship order or a child arrangement order

The **Service Premium** is for children whose parents are serving in the Armed Forces. It is paid to schools for those children who:

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- have parent(s) who are currently serving in the UK regular armed forces;
- have parent(s) who served in the UK regular armed forces at any time in the last three years;
- have parent(s) who died serving in the UK regular armed forces and are in receipt of a pension under the Armed Forces Compensation Scheme or War Pension Scheme

10. Home address:

A child's home address is considered to be the place where the child permanently and ordinarily resides for the majority of the time. This would normally be the same address as the person who has parental responsibility for the child as their main carer. Those moving should normally provide independent confirmation of the new address.

11. Parent:

This includes all of those people, including carers, who have parental responsibility for a child as set out in the Children Act 1989.

12. Children with a Statement of Special Educational Needs or Education, Health and Care Plan:

There is a different procedure for Children with a Statement of Special Educational Needs or Education, Health and Care Plan. Their parents should apply for a place via the service dealing with Special Education Needs in their home council.

13. Right of Appeal:

Parents whose school place application is refused have the legal right to appeal against this decision. Details concerning how to appeal will be explained in the decision letter.

14. Admissions of children outside their normal age group:

Applications for delayed or accelerated entry in cases where parents would like their child to be admitted to a year group that is not the chronological age year group, will be considered. The reasons for the request must be fully explained in writing and included with the school place application form (or submitted separately where applying via an on-line service). Parents of summer born children (born on or between 1 April and 31 August) can ask the Admission Authority to admit their child into the Reception year one year after they would normally enter the school.

Decisions will be made on the basis of the circumstances of each case and in the best interests of the child, taking into account the social, emotional and academic development of the child as often supported by education and other professionals the views of the Head Teacher, where relevant the child's medical history and the views of a medical professional, whether they have previously been educated out of their normal age group and whether they may naturally have fallen into a lower age group if they were not born prematurely..

Where a request for a child to be admitted outside their normal age group has been agreed, it enables a child to be included as part of the Reception Intake allocations, the application will then be processed in accordance with these arrangements and over-subscription criteria where applicable.

15. Deferred Entry:

Parents offered a place for children who have not yet reached their fifth birthday have the right to apply for a deferred entry to school. In these circumstances, parents can request that

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their child start school in the Reception year group at a later stage in the academic year, however, must be in full time education by the start of the term (term 1, 3 or 5 as appropriate) following his/her fifth birthday.

16. All children offered a place are entitled to a full time place in the September following their fourth birthday.

Parents may also request that their child takes up their place part time until the child reaches compulsory school age.

17. All applications will be considered equally regardless of the ranking of a parent's preference for the school.

18. Attendance at a Bournville Nursery/Pre-school class does not guarantee the child a place in a Reception class at Bournville Primary School. Parents of such children must apply for a Reception school place via their home Council.

19. School contact details:

Bournville Primary School, Selworthy Road
Weston-super-Mare, North Somerset, BS23 3ST
Telephone: 01934 427130
Fax: 01934 427138
Email: bournville.primary@n-somerset.gov.uk

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SUPPLEMENTARY INFORMATION FORM

It is the parent/carer’s responsibility to ensure that the requirements, detailed in this reference form are fully met prior to submission.

Please complete this form if you believe your child should be included in the following criteria:

(c) Children who are eligible for the early years pupil premium or service premium who attend the preschool at Bournville Primary School at the time of application.

Early Years Pupil Premium

To be eligible for Early Years Pupil Premium, the family will receive one or more of the following. Please tick all that apply to your child:

	Please tick
Income Support	
Income based Jobseekers Allowance	
Income related Employment and Support Allowance	
Support under part VI of the Immigration and Asylum Act 1999	
Guaranteed element of State Pension Credit	
Child Tax Credit, not receiving Working Tax Credit and annual gross income under £16,190	
Working Tax Credit run-on	
Universal Credit	

Service Premium

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- have parent(s) who are currently serving in the UK regular armed forces;
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- have parent(s) who died serving in the UK regular armed forces and are in receipt of a pension under the Armed Forces Compensation Scheme or War Pension Scheme

Please tick this box if your child would be eligible for Service Premium

Attending the preschool at Bournville Primary School

Is your child currently attending the preschool at Bournville Primary School? Yes No

Child’s Name:

Child’s Date of Birth:

Signed (Parent/Carer):

Date:

**Please complete this form and return to
Bournville Primary School by 23:59 on 15th January 2017.**