



Bournville Primary School

Charging Policy

Date Ratified: 19/01/2016

Signed By:

On behalf of School Governors

Signed by:

Headteacher

Review Date: January 2017

Bournville Primary School **Charging Policy**

Background

The Governing Body recognises the valuable contribution provided by the whole curriculum, towards pupils' personal development. This will include curricular and extra curricular activities such as clubs, visits and residential experiences. The school will seek voluntary contributions from parents / carers to offset the cost of these activities. The governors wish to make explicit their policy for Charging for School Activities as required under the provisions of the 1993 Education Act.

Aims

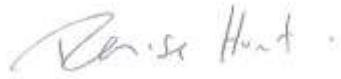
- To promote and provide activities as part of a broad and balanced curriculum by inviting voluntary contributions.
- To ensure that curricular activities, offered wholly or mainly during normal teaching time are available to all pupils, regardless of their parents' / carers' ability or willingness to meet the cost
- To support extra curricular activities by making them accessible to all pupils

Guidelines

- The Act draws a distinction between the term 'charges' (considered to be an obligatory cost) and 'voluntary contributions' (self-explanatory)
- Parents will be given the opportunity to pay for activities in instalments
- A nominal charge may be made for practical activities so that the child may take the finished product home. However, if the parent does not pay the child will not be excluded from practical activities but the finished product may not be taken home
- No child will be excluded from a class visit because parents are unable to pay. However, governors do reserve the right to cancel the trip / event in the event of insufficient financial support
- Charges for individual pupils may not exceed the actual cost of providing the activity divided by the number of pupils willing to take part
- Charges for individual pupils may not include an element of subsidy for pupils whose parents wish them to pay but are unwilling or unable to pay
- To support extra curricular activities by making them accessible to all pupils
- Where a visit involves a residential stay, parents, may be charged for the board and lodging element only; travel costs and entrance fees must be met by the school and / or voluntary contributions
- If a child loses or damages a reading scheme or library book beyond repair then the parent / carer will be charged the cost of replacing the book
- There will be no charge for group instrumental music tuition (e.g. guitars and recorders), which is provided by the school
- Where the trip takes place wholly, or mainly, during school hours children whose parents are in receipt of the following support payments will, in addition to having a free school lunch entitlement, also be entitled to the remission of these charges:

- child tax credit, provided your annual income as assessed by HM Revenue and Customs does not exceed £16,190. If you receive working tax credit you will not be entitled unless you're in receipt of a four-week run-on
- guarantee element of state pension credit
- income support
- income-based job seekers allowance
- income-related employment support allowance
- support under part VI of the Immigration and Asylum Act 1999
- A similar entitlement applies where the trip takes place outside of school hours but it is necessary as part of the national curriculum, forms part of the syllabus for a prescribed examination that the school is preparing the pupil to sit, or the syllabus for religious education
- The Governors may extend remission of charges to pupils who are not entitled to Free School Meals but where parents are unable to pay, if it is felt that the activity will be of significant educational benefit to the pupil
- The Governors reserve the right to cancel any event which does not receive sufficient parental support to make it financially viable

Signed:



Chair of Committee

Dated: 19/01/2016